
PROJECT MANAGEMENT

Project management, once considered nice to have, is now recognized as a necessity. Organizations that were opponents of project management are now advocates. Management educators of the past, who preached that project management could not work, are now staunch supporters. Project management is here to stay.

Access to the Project Management Program is open to everyone and students may begin the program at any time. This course is provided in online classroom, with on-to-one faculty mentoring.

This qualification program offers the:

1. Certified Project Manager

To receive the certificate in Project Management, a student must complete the curriculum shown below for the applicable option.

PROJECT MANAGEMENT

AIM

This programme is designed for people seeking to understand and apply the project management tools to a business. The project management approach is relatively modern. It is characterized by methods of restructuring management and adapting special management techniques, with the purpose of obtaining better control and use of existing resources.

OBJECTIVES

Upon completion of this program, candidates should be able to:

- Adopt a project management methodology and use it consistently.
- Implement a philosophy that drives the company toward project management maturity and communicate it to everyone.
- Commit to developing effective plans at the beginning of each project.
- Minimize scope changes by committing to realistic objectives.
- Recognize that cost and schedule management are inseparable.
- Select the right person as the project manager.
- Provide executives with project sponsor information, not

project management information.

- Strengthen involvement and support of line management.
- Focus on deliverables rather than resources.
- Cultivate effective communication, cooperation, and trust to achieve rapid project management maturity.
- Share recognition for project success with the entire project team and line management.
- Eliminate non-productive meetings.
- Focus on identifying and solving problems early, quickly, and cost effectively.
- Measure progress periodically
- Use project management software as a tool—not as a substitute for effective planning or interpersonal skills.
- Institute an all-employee training program with periodic updates based upon documented lessons learned.

RELEVANT TEXTS

All relevant texts are available in Student's classroom. When you enter your classroom, you will note links for the course syllabus, assignments, etc. Also there is a link to e-mail your professor/instructor. All course materials are copy written and owned by the professor/instructor.

ADDITIONAL INFORMATION

You have 12 months from the date of purchase to complete

your course. However, this course is designed to be completed in 8 weeks time.

STUDY GUIDE

1. PROJECT MANAGEMENT OVERVIEW
2. UNDERSTANDING THE PROJECT MANAGER'S ROLE
3. DEFINING THE PROBLEM
4. DETERMINING THE STRATEGY
5. DETERMINING THE WORK BREAKDOWN STRUCTURE
6. ESTIMATING AND SCHEDULING RESOURCES
7. UNDERTAKING SCHEDULING COMPUTATIONS
8. TRACKING PROJECT ACTIVITIES
9. CLOSING OUT THE PROJECT
10. FORMALIZING PROJECT MANAGEMENT STANDARDS
11. DEVELOPING PROJECT MANAGEMENT TEAMS
12. ENSURING YOUR OWN EFFECTIVENESS

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EXAMINATIONS & GRADING

Students should refer to Instructor's messages for weekly writing assignments and discussion questions. End of program group and/or individual project will be graded as follows:

90-100% = A
80-89% = B
70-79% = C
Below 70% = Fail

ONE TIME ALL INCLUSIVE
FEE: €630